

## MINUTES OF THE COMMITTEE ON AGING

**LOCATION** Hale Senior Activity Center

**DATE / TIME** February 26, 2024, 9:00AM

**Officers Present:** Cindy Cole, Ryan Johnson, Maryanne Fisher, Jane Harkey

**Officers Absent:** Stella Moya

**Members Present:** Jane Pendley, Arlene Ryan-Veldhuis, Patricia Walden, Cara Brook, Debra Anderson, John Oliva (alternate)

**City Staff Present:** Brett Montegny - Staff Liaison; Moe Freaney

**Friends of DCoA/Guests:** Sally Hess, Kelly Siegel, Mary Arend

**CALL TO ORDER:** Chair Cindy Cole, called the meeting to order at 9:01 AM

### 1. PRESENTATIONS - none

### 2. ADMINISTRATIVE

- a. **Approval of Minutes** – Chair Cindy Cole announced the agenda item and asked if anyone had any additions, deletions, or corrections to the minutes. Hearing one correction, Chair Cindy Cole asked for a motion to approve with a correction.

**MOTION:** Motion was made by Jane Harkey to accept minutes with one correction and seconded by Patricia Walden to approve the January 22, 2024 minutes.

**VOTE:** Motion carried unanimously

### 3. NEW BUSINESS

#### a. Senior Hall of Fame Luncheon

- Fawn Germer will be the guest speaker.
- City of Dunedin will fund luncheon, but need to supplement with sponsorships.
- Catered cost is approximately \$20 per person. Total = \$3,000
- Arlene and Cindy: Shared draft letter for sponsorships for review by committee.
- Brett indicated that several assisted living facilities and others are usually interested in sponsoring normal luncheons at the Hale Center.
- Committee had a discussion about sponsorship logo in program and/or presentation/video. Size of logo may depend on sponsorship level. Ads

for sponsors may be available at their table, but they will not be allowed to sell anything.

- Attendance to be capped at 120. Capacity of room is 250.
- Updated letter to be drafted with sponsorship levels as indicated:
  1. Platinum = \$1,000 + 4 tickets
  2. Gold = \$500 + 2 tickets
  3. Friend = \$100 + 1 ticket
  4. Logo needed for the City of Dunedin
  5. Include info on where to send check (Hale Center)
  6. Create a sponsorship form to accompany the letter. Brett will look for sample.
- Flowers - last year sponsor do not wish to sponsor this year, intending to focus on their stated mission. Committee will seek donations from other potential suppliers.

**MOTION:** Motion on approval of letter updates and sponsorship levels was made by John Oliva and seconded by Arlene Ryan-Veldhuis.

**VOTE:** Motion carried unanimously.

**b. SHOF nomination forms:**

- Online forms: posted online six days ago on City of Dunedin website and Facebook page.
- Physical forms: Assignments made on distribution to different locations.

**c. SHOF invitations:**

- Brett and Ryan to coordinate on developing an announcement for posting in general areas.
- Hierarchy of people to invite:
  - i. Current winners (maximum of one table per winner)
  - ii. Prior winners - Maryanne will call/contact
  - iii. Dignitaries
  - iv. Need to develop invitation and RSVP (send to Hale Center)

**d. SHOF event timeline:**

- Event will be hosted from 12:00 pm to 2:00 pm.
- Lunch starting at noon
- Awards: one hour
- Speaker: 20 minutes.
- Registration starting at 11:30 am.

**e. SHOF media:**

- Will use video instead of PowerPoint / Slide Show. Maryanne indicated potential vendor to potentially compile video - Jessie Braun (Catalyst Connections)

**4. OLD BUSINESS**

**a. AARP Livable Communities Update – Sally Hess**

City and County meeting occurring this week. Focusing on Phase 2. Sally and John to represent.

**b. Public Relations - Maryanne shared a flyer**

**c. Friends of the DCoA Update - Empath Health - Kelly Siegel**

Grief Seminar on March 5 from 7:00pm to 9:00pm, anticipating Grief for Caregivers on March 6 from 9:00am to 11:00am

**d. Liaison Update - No update**

**5. NEXT MEETING**

**Date:** March 25, 2024, 9:00 am at Hale Center.

**Topics:** Get updated list of new members for Committee.

**ADJOURN MEETING**

**MOTION:** Motion was made by Jane Harkey and seconded by Debra Anderson to adjourn the meeting.

**VOTE:** Motion carried unanimously.

Meeting was adjourned at 10:07 AM.

Respectfully submitted,

Stella Moya, Secretary (as per notes taken by Ryan Johnson)

Dunedin Committee on Aging

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